



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs
Susan E. Kirkpatrick
Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

BULLETIN NO. 40

TO: County Assessors
FROM: JoAnn Groff
Property Tax Administrator
DATE: October 21, 2009

THE BULLETIN IS AVAILABLE ON OUR WEBSITE

Website address: <http://dola.colorado.gov/dpt>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
10/21/09	49 th Annual Law Seminar	Review with Administrative Deputy and Chief Appraiser.
10/21/09	Approval of items at September SAC Meeting	All County Personnel
10/21/09	Appraisal 615: National USPAP Course	Review with interested personnel. Return registration form to Division. File in Education File.





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JoAnn Groff
Property Tax Administrator

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: 49th Annual Law Seminar

DATE: October 21, 2009

DISTRIBUTION: Review with Administrative Deputy and Chief Appraiser
File in Education File

MEMORANDUM

The Division of Property Taxation will hold the 49th Annual Law Seminar for assessors on December 10, 2009. It will be held at the Denver Marriott South at Park Meadows, 10345 Park Meadows Drive, Littleton, Colorado, 80124. Remember, your administrative deputy and chief appraiser are also welcome. A tentative agenda is attached.

The registration fee will be \$50.00 per person. The registration fee covers a breakfast buffet, lunch buffet, and refreshments served during the morning and afternoon breaks. Checks should be made payable to the **Colorado Assessors' Association** and **returned to the Division of Property Taxation, attention Evelyn Hernandez.**

Please complete and return the enclosed registration form by Wednesday, **November 18, 2009** to Evelyn Hernandez, Administrative Resources, Division of Property Taxation, 1313 Sherman Street, Room 419, Denver, CO, 80203, (303) 866-2376. You may also fax your registrations to Evelyn Hernandez at (303) 866-4000. When completing the registration form, please indicate whether or not you will attend the Thursday evening reception. Be sure to include attendance information for any additional staff members from your county.

Reservations for accommodations must be made directly with the Denver Marriott South at Park Meadows at (303) 925-0004. **The hotel reservations must be made by November 9, 2009 to receive the special rate of \$119.00 per night** for either a single or double room. **This rate is only available for those paying with a government issued check with proof of tax-exempt status.** There is plenty of free parking available in the front and side hotel parking lots and plenty of activities and restaurants near the hotel. Be sure to mention that you are with the Colorado Division of Property Taxation.



Department of Local Affairs
DIVISION OF PROPERTY TAXATION
49th ANNUAL LAW SEMINAR

DENVER MARRIOTT SOUTH at PARK MEADOWS
Littleton, Colorado

December 10, 2009

PLEASE REGISTER THE FOLLOWING:

COUNTY _____

ASSESSOR _____

STAFF _____

STAFF _____

PAYMENT OF \$ _____

IS ENCLOSED

WILL FOLLOW

I plan to attend the **RECEPTION** Thursday evening, December 10, 2009

YES NO

NUMBER ATTENDING _____

In case of emergency contact: _____

Department of Local Affairs
DIVISION OF PROPERTY TAXATION
49th ANNUAL LAW SEMINAR

December 10, 2009

7:00-9:00 Registration and breakfast buffet

9:00-4:30 General session

- ◆ Welcome speaker
- ◆ 2009 Legislation
- ◆ Court Case Summaries
- ◆ Policy Changes
- ◆ State of the Economy
- ◆ Report from Long-term Fiscal Stability Task Force
- ◆ Property Tax Stew:
 - Report from the Business Personal Property Task Force
 - Board of Assessment Appeals Procedural Changes
 - Sales Confirmation in Distressed Markets
 - Assessor's Role in Conservation Easements
 - Division Policy Approval Process; from Development to Publication
 - Process for Calculating Fiscal Impact of Proposed Legislation

Lunch will be provided from noon – 1:00

5:30-7:00 Cocktails and appetizers in honor of Lyle Kyle, Chairman, State Board of Equalization



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JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Approval of items at September SAC

DATE: October 21, 2009

DISTRIBUTION: All County Personnel

MEMORANDUM

The State Board of Equalization approved all items approved by the Statutory Advisory Committee at their September 17th meeting. The revisions to the Assessors Reference Library Volumes 3 will be posted to the Division of Property Taxation web site within the next few days.





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JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
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SUBJECT: Appraisal 615: National USPAP Course

DATE: October 21, 2009

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

***National USPAP Course
(APR 615)***

Two-day Course

Education Credit: 15 Hours (Qualifying Education)

Tested: Yes (mandatory)

Recommended

Prerequisite(s): None

Cost Per Student: **\$95.00** (includes cost of the current USPAP manual and 15-hour student manual).

All student registrations and fees for these classes must be received by the Division by Friday, November 6, to meet ordering and shipping deadlines. If the \$95.00 is not received by the Division by November 6, the student will not be allowed to attend. (Please make checks payable to: Colorado Assessors' Association)

This will be the final opportunity in 2009 for employees to take this course. This course is mandatory for all appraisers seeking an initial appraisal license. Assessor should check with their employees to determine if they need this course.

TOPICS:

- Aids appraisers seeking competency in the Uniform Standards of Professional Appraisal Practices (USPAP).
- Focuses on requirements for ethical behavior and competent performance.
- Emphasizes the role of the appraiser and appraiser impartiality.
- USPAP will be applied to everyday appraiser practice.

Class time is from 8:30 a.m. to 5:00 p.m. each day.

2009					
December 2-3 Deadline Nov. 6	Denver	State of Colorado Centennial Building	1313 Sherman St. Room 419	303-866-2371	Sue





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- Assessor's Staff
- Commissioner's Staff
- Treasurer's Staff
- Clerk & Recorder's Staff
- Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NO. (LAST 4 DIGITS ONLY) (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For administrative and appraisal classes e-mail evelyn.hernandez@state.co.us