



Bill Ritter, Jr.  
Governor

Colorado Department of Local Affairs  
Susan E. Kirkpatrick  
Executive Director

DIVISION OF PROPERTY TAXATION  
JoAnn Groff  
Property Tax Administrator

## BULLETIN NO. 28

TO: County Assessors  
FROM: JoAnn Groff  
Property Tax Administrator  
DATE: July 22, 2009

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**THE BULLETIN IS AVAILABLE ON OUR WEBSITE**

Website address: <http://dola.colorado.gov/dpt>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
7/22/09	2010 Declaration Forms-Input for Revisions Meeting	Review with Personal Property staff and interested stakeholders. Contact Ken Beazer with number of expected participants. File in the county Personal Property File.
7/22/09	2009 Personal Property Forum	Review with Personal Property Appraisers. Respond if interested in forum participation. File in the county Personal Property File.
7/22/09	Cancellation of USPAP Class	Review with interested personnel.





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**DIVISION OF PROPERTY TAXATION**

JoAnn Groff  
Property Tax Administrator

**TO:** All Colorado County Assessors, Staff, Vendors,  
and Industry Representatives

**FROM:** JoAnn Groff  
Property Tax Administrator

**SUBJECT:** 2010 Declaration Forms – Input for Revisions Meeting

**DATE:** July 22, 2009

**DISTRIBUTION:** Review with Personal Property Staff and Interested Stakeholders  
Contact Ken Beazer with number of expected participants  
File in the County Personal Property File

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**MEMORANDUM**

The Division of Property Taxation is in the process of updating the real and personal property declaration schedules for the 2010 tax year. We would appreciate your input and assistance in the update and revision process.

If you are interested, please note the following specific meeting information:

**DATE:** Tuesday, August 18, 2009

**TIME:** 10:00 – 11:30 A.M.

**LOCATION:** Division's Denver Offices  
Centennial Building  
1313 Sherman Street, Room 318  
Denver, CO 80203

**CONTACT:** Ken Beazer  
Phone: (303) 866-2790  
Fax: (303) 866-4000  
E-mail: [ken.beazer@state.co.us](mailto:ken.beazer@state.co.us)

Please review copies of the 2009 declaration schedules to make suggestions for revisions, updates, format changes, and other ideas that may produce a more “user friendly” product for 2010. You can find copies of the 2009 declaration schedules on the Division website at: [http://dola.colorado.gov/dpt/forms/dec\\_schedules\\_index.htm](http://dola.colorado.gov/dpt/forms/dec_schedules_index.htm). If you will be unable to attend, you may submit your suggested changes to Ken Beazer by no later than 4:30 P.M. on Friday, August 14, 2009.

After consideration of the input and suggestions, we will complete the revisions as soon as possible and provide the Colorado Assessors' Association Forms Committee with the opportunity to review the product. Thank you in advance for your participation.

G:\DPT-GRP\ASCOM\PP\10DSFILE\DS MEMOS\2010 DECLARATION SCHEDULE INPUT MEETING MEMO.DOC





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**DIVISION OF PROPERTY TAXATION**

JoAnn Groff  
Property Tax Administrator

**TO:** All County Assessors, Staff, and Vendors  
**FROM:** JoAnn Groff  
Property Tax Administrator  
**SUBJECT:** 2009 Personal Property Forum  
**DATE:** July 22, 2009  
**DISTRIBUTION:** Review with Personal Property Appraisers  
Respond if interested in forum participation  
File in the County Personal Property file

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**MEMORANDUM**

The Division of Property Taxation will be hosting an open personal property forum for county representatives and vendors to discuss personal property assessment issues.

If you are interested, please note the following specific forum information:

**DATE:** Tuesday, August 18, 2009  
**TIME:** 1:00 – 4:00 P.M.  
**LOCATION:** Division's Denver Offices  
Centennial Building  
1313 Sherman Street, Room 318  
Denver, CO 80203  
**CONTACT:** Ken Beazer  
Phone: (303) 866-2790  
Fax: (303) 866-4000  
E-mail: [ken.beazer@state.co.us](mailto:ken.beazer@state.co.us)

The Division is working with staff from Larimer, Pueblo, and Garfield Counties to offer video conferencing locations in those counties. If you and/or your staff are interested in participating in the forum either in person or via the video conferencing option, please contact Ken Beazer to let us know. For meeting planning purposes, Division staff needs to know how many county/vendor representatives each participating group plans on sending to the personal property forum at each general location. Additional video conferencing location information will be provided as we get closer to the personal property forum date.

Please submit all suggestions for discussion topics to Ken Beazer by no later than 4:30 P.M. on Friday, August 14, 2009. If you have any questions, please contact Ken Beazer.

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Executive Director, Susan Kirkpatrick

**DIVISION OF PROPERTY TAXATION**  
JoAnn Groff  
Property Tax Administrator

TO: All County Appraisers  
FROM: Curt Settle  
SUBJECT: Cancellation of USPAP Class  
DATE: July 22, 2009

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## MEMORANDUM

By requirement of the Governor's office, the USPAP update class scheduled for September 8<sup>th</sup> at Aurora CentrePoint has been cancelled because it conflicts with a mandatory furlough day for state employees. If you need this class prior to the end of 2009, you still have multiple opportunities available. Please go to our web site for additional offerings of this class.

**September 8, 2009**

Cancelled due to Mandatory Furlough

Instructor(s): Sue

[Arapahoe County's CentrePoint Plaza](#)

14980 E. Alameda Drive  
(Littleton Rooms)  
Aurora, CO 80012  
303-636-1100

