



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs
Susan E. Kirkpatrick
Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

BULLETIN NO. 26

TO: County Assessors
FROM: JoAnn Groff
Property Tax Administrator
DATE: July 8, 2009

THE BULLETIN IS AVAILABLE ON OUR WEBSITE
Website address: <http://dola.colorado.gov/dpt>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
7/8/09	License Upgrades	All county personnel
7/8/09	Administration 915 – Tax Increment Financing	Review with interested personnel. Return registration form to Division. File in Education File.
7/8/09	Administration 100 – Introduction to Assessment	Review with interested personnel. Return registration form to Division. File in Education File.
7/8/09	SBOE Approval of June SAC Items	All County Personnel





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To: All County Assessors

From: JoAnn Groff
Property Tax Administrator

Date: July 8, 2009

Subject: License Upgrades

Distribution: All county personnel

MEMORANDUM

As a reminder, any appraiser wishing to take advantage of the segmented implementation of the new 2008 appraisal licensing rules, must do so **no later than December 31, 2009**. The Division of Property Taxation has issued two important memos on this topic; Bulletin No. 29 on August 22, 2007, and Bulletin No. 32, September 26, 2007.

Briefly stated, the segmented implementation policy provides that any of the three primary requirements for appraisal licensure (education, experience, and exam) that are completed prior to January 1, 2008, are considered completed if they meet the requirements of the rules in force at the time of completion. For most appraisers this meant they needed extra time to complete the experience requirement. If you are wishing to take advantage of the segmented implementation policy, you still have all of 2009 to complete the remaining requirements for your application. An **exception** to the December 31, 2009, date is that a passing score on the licensing exam is valid for only 24 months.

Because of the high volume of license applications expected in 2009, it is strongly recommended that you submit your application as early as possible. The Division will be available to help appraisers with the application process. We expect to schedule an Appraisal Licensing Workshop for Tuesday August 25th at CATA. The primary focus of this workshop will be on the preparation of experience logs and narratives.

Please forward any questions or documents to jim.hannum@state.co.us or phone 303-866-2131.





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JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 915 – Tax Increment Financing
Cancelled-Grand Junction Location

DATE: July 8, 2009

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

***Tax Increment Financing
(Admin 915)***

Half-day Course

Education Credit: NONE as of January 1, 2009

Tested: No

Recommended Prerequisite: None

Cost per student: \$10.00 *(Please make checks payable to: Colorado Assessors Association)*

- ⇒ The definition and purpose of Tax Increment Financing (TIF)
- ⇒ Statutes and Court Cases
- ⇒ Urban Renewal Authorities (URAs) and Downtown Development
- ⇒ TIF and property taxes
- ⇒ Procedures for assessors
- ⇒ Determination of base value area
- ⇒ Annual calculation of increment
- ⇒ Adjustment of base and increment values due to general reassessment
- ⇒ Listing base and increment on the Abstract
- ⇒ Listing increment in Certification of Values

Class times are 9:00am to 1:00pm

2009					
DATE	City	Building	Phone Number	Address	Instructor
7/9/09	Broomfield	Broomfield City & County Building	303-464-5819	Zang Spur Bsmt 1 DesCombs Dr	Greg
Cancelled	Grand Junction	State Services Building	970-248-7318	222 S 6 th Street Rm 101	Greg





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- Assessor's Staff
- Commissioner's Staff
- Treasurer's Staff
- Clerk & Recorder's Staff
- Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NO. LAST 4 DIGITS ONLY (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.hernandez@state.co.us



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TO: All County Assessors
FROM: JoAnn Groff
Property Tax Administrator
SUBJECT: Administration 100 – Introduction to Assessment
DATE: July 8, 2009
DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File

Introduction to Assessment
(Admin 100)

Five-day Course

Education Credit: 23 hours (continuing education only)

Tested: Yes

Recommended Prerequisite: This course is the recommended prerequisite for all five-day courses.

Cost per student: \$50.00 (Please make checks payable to: Colorado Assessors Association)

Colorado History and Law
Local Government Finance in Colorado
The Assessment Function and Calendar
Geometric Shapes
Real Property Descriptions
Assessment Maps & Parcel Numbering
Real Property Appraisal
Mass Appraisal and Statistics
Personal Property Appraisal
Assessment Math
Real Property Title Conveyances
Communication and Public Relations

Class times are 8:30am to 4:30pm

2009					
7/27-31/09	Grand Junction	State Svcs Building	970-248-7318	222 S 6 th Street Rm 101	Frank & Denise
8/31-9/4/09	Denver	Hotel VQ at Mile High	303-433-8331	1975 Mile High Stadium Circle	TBA





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MEMORANDUM

The State Board of Equalization approved all items approved by the Statutory Advisory Committee at their June 18th meeting. The revisions to the Assessors Reference Library Volumes 2, 3, and 5 will be posted to the Division of Property Taxation web site within the next few days.

