



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs
Susan E. Kirkpatrick
Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

BULLETIN NO. 23

TO: County Assessors
FROM: JoAnn Groff
Property Tax Administrator
DATE: June 17, 2009

THE BULLETIN IS AVAILABLE ON OUR WEBSITE
Website address: <http://dola.colorado.gov/dpt>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
6/17/09	Administration 917-Abstract of Assessment/ Certification of Values	Review with interested personnel. Return registration form to Division. File in Education File.
6/17/09	Administration 915-Tax Increment Financing	Review with interested personnel. Return registration form to Division. File in Education File.





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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 917 – Abstract of Assessment/Certification of Values

DATE: June 17 , 2009

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Abstract of Assessment and Certification of Values (Admin 917)

Two-day Workshop

Education credit: NONE as of January 1, 2009

Tested: No

Recommended Prerequisite: None

Cost Per Student: \$20.00

(Please make checks payable to: Colorado Assessors Association)

TOPICS:

- Theory
- Filing Deadlines
- Constitutional and Statutory Requirements
- Review of Data that is Reported, Including:
 - Omitted Property
 - Abated and Refunded Revenue
 - New Construction
 - Demolished and Destroyed Property
 - Tax Increment Financing; Base and Increment
 - Abstract Counts
- How Reports are Prepared
- How Data are Used
- Distribution of State Assessed Properties
- Taxing Entity Boundary Changes
- Certification and Recertification of Values
- Levies & Tax Warrant
- Hands-On Exercise in Completing the Abstract and Certification of Values



Class times are 8:30am to 4:30pm

2009

DATE	City	Building	Phone Number	Address	Instructor
7/7-8/09	Broomfield	Broomfield City & County Building	303-464-5819	Zang Spur Bsmt 1 DesCombs Dr	Greg & Janeen



COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- Assessor's Staff
- Commissioner's Staff
- Treasurer's Staff
- Clerk & Recorder's Staff
- Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NO. LAST 4 DIGITS ONLY (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.hernandez@state.co.us



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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 915 – Tax Increment Financing

DATE: June 17, 2009

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Tax Increment Financing **(Admin 915)**

Half-day Course

Education Credit: NONE as of January 1, 2009

Tested: No

Recommended Prerequisite: None

Cost per student: \$10.00 *(Please make checks payable to: Colorado Assessors Association)*

- ⇒ The definition and purpose of Tax Increment Financing (TIF)
- ⇒ Statutes and Court Cases
- ⇒ Urban Renewal Authorities (URAs) and Downtown Development
- ⇒ TIF and property taxes
- ⇒ Procedures for assessors
- ⇒ Determination of base value area
- ⇒ Annual calculation of increment
- ⇒ Adjustment of base and increment values due to general reassessment
- ⇒ Listing base and increment on the Abstract
- ⇒ Listing increment in Certification of Values

Class times are 9:00am to 1:00pm

2009					
DATE	City	Building	Phone Number	Address	Instructor
7/9/09	Broomfield	Broomfield City & County Building	303-464-5819	Zang Spur Bsmt 1 DesCombs Dr	Greg
7/15/09	Grand Junction	State Services Building	970-248-7318	222 S 6 th Street Rm 101	Greg





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