



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs
Susan E. Kirkpatrick
Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

BULLETIN NO. 8

TO: County Assessors
FROM: JoAnn Groff
Property Tax Administrator
DATE: March 4, 2009

THE BULLETIN IS AVAILABLE ON OUR WEBSITE
New website address: <http://dola.colorado.gov/dpt>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
3/4/2009	Possessory Interest Valuation Rates	All interested personnel
3/4/2009	Administration 934 - Manufactured Homes	Review with interested personnel. Return registration form to Division. File in Education File.
3/4/2009	Administration 933 – Basic Title Conveyance	Review with interested personnel. Return registration form to Division. File in Education File.





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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: County Assessors
FROM: JoAnn Groff, Property Tax Administrator
DATE: March 4, 2009
SUBJECT: Possessory Interest Valuation Rates
DISTRIBUTIONS: All interested personnel

MEMORANDUM

The following is to be used for the valuation of possessory interest properties for the 2009 assessment year.

ADDENDUM 7-D – 2009 POSSESSORY INTEREST VALUATION RATES

Later this month, March, 2009, we will be submitting the 2009 Level of Value Adjustment Factor to the Statutory Advisory Committee to the Property Tax Administrator(SAC) as required by 39-1-103(17)(II)(B), C.R.S. It is expected the State Board of Equalization will approve the factor, once it is submitted by SAC.

Please note that unlike previous revaluation years, we will **not** be using a default LOV of 1.00. Also, per SS 39-1-103-(17)(II)(B), C.R.S. this factor must be applied.

The 2009 Possessory Interest LOV Factor is 0.99

If you have any questions regarding Addendum 7-D please contact Jim Hannum or Ken Beazer at 303-866-2371.





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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors
FROM: JoAnn Groff
Property Tax Administrator
SUBJECT: Administration 934 – Manufactured Homes
DATE: March 4, 2009
DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Manufactured Homes (Admin 934)

Two-day course

Education Credit: Pending

Tested: No

Recommended Prerequisite: Introduction to Assessment (Admin 100)

Cost per student: \$20.00 *(Please make checks payable to: Colorado Assessors Association)*

- ⇒ Constitutional and Statutory Provisions, including HB 08-1260 changes
- ⇒ Distinguishing characteristics of Manufactured Homes vs. Modular, Prefab, and Stick Built homes.
- ⇒ Classification and Sub-Classification Issues
- ⇒ Manufactured homes made permanent
- ⇒ Moving Manufactured Homes
- ⇒ Discovering Manufactured Homes
- ⇒ Judicial decisions concerning Manufactured Homes
- ⇒ Valuation, Sales Confirmation, and Sales Ratio Analyses

Class times are 8:30am to 4:30pm

2009					
3/17-18/09	Grand Junction	Mesa County Courthouse	970-244-1610	550 East Rood Ave / 241 North 6th	Renee & Janeen
3/24-25/09	Longmont	Southwest Weld Complex	720-652-4200	4209 Weld Cty Road 24-1/2	Renee & Janeen





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- Assessor's Staff
- Commissioner's Staff
- Treasurer's Staff
- Clerk & Recorder's Staff
- Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NO. LAST 4 DIGITS ONLY (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.hernandez@state.co.us



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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 933-Basic Title Conveyance
Special Request

DATE: March 4, 2009

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File.

Basic Title Conveyance (Admin 933)

One-day course
Education Credit: 7 Hours (**continuing education only**)
Tested: No
Recommended Prerequisite: Introduction to Assessment (Admin 100)
Cost per student: \$10.00

- ⇒ Basic title transfer issues
- ⇒ Elements of a deed
- ⇒ The bundle of rights
- ⇒ Types of ownership
- ⇒ Types of conveyance documents
- ⇒ Decedents estates
- ⇒ Assessor's role in keeping ownership records
- ⇒ Assessor's transfer process

Class times are 8:30am to 4:30pm

2009					
3/24/09	Canon City	Fremont County Administration Bldg	719-246-7310	615 Macon Avenue Rm 207	Frank





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