



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs
Susan E. Kirkpatrick
Executive Director

DIVISION OF PROPERTY TAXATION
JoAnn Groff
Property Tax Administrator

BULLETIN NO. 31

TO: County Assessors
FROM: JoAnn Groff
Property Tax Administrator
DATE: September 10, 2008

THE BULLETIN IS AVAILABLE ON OUR WEBSITE
New website address: <http://dola.colorado.gov>

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
9/9/08	Appraisal 607: National USPAP Update Course	Review with interested personnel. Return registration form and payment to Division. File in Education File.
9/10/08	ASA Course and Registration Information	Review with interested personnel. File in the Education File.





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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors and Staff
FROM: JoAnn Groff
Property Tax Administrator
SUBJECT: Appraisal 607: National USPAP Update Course
DATE: September 9, 2008
DISTRIBUTION: Review with interested personnel.
Return registration form and payment to Division.
File in Education File.

National USPAP Update Course
(APR 607)

One-day Course
Education Credit:

7 Credit Hours (Continuing Education)

Tested:

Not for 2008

Recommended
Prerequisite(s):

Licensed Appraisers

Cost Per Student:

\$82.00 *(Please make checks payable to: Colorado Assessors' Association.)*
Cost includes the cost of the current USPAP manual and 7-hour student manual. **All student registrations and fees for these classes must be received by the Division, by the deadlines shown, to meet the ordering and shipping deadlines for material.**

TOPICS:

- Focuses on changes to the 2008 edition of USPAP.
- USPAP will be applied to everyday appraiser practice.
- Aids appraisers seeking competency in the Uniform Standards of Professional Appraisal Practice (USPAP).

Class time is from 8:30 a.m. to 5:00 p.m.

2008					
September 30 <i>Deadline Extended</i>	Grand Junction	Mesa County Courthouse	550 East Rood Avenue / 241 North 6 th	970-244-1610	John and Brent
October 30 Deadline Sept. 30, 2008	Denver	Wellington E. Webb Municipal Building	201 West Colfax Avenue (Room 4F2)	720-913-4063	Sue
December 3 Deadline Nov. 3, 2008	Aurora	Arapahoe County CentrePoint Plaza	14980 E. Alameda Drive (Littleton A Room)	303-636-1100	Sue





COLORADO ASSESSORS' ASSOCIATION
 DPT EDUCATION REGISTRATION FORM
 1313 Sherman Street, Room 419
 Denver, Colorado 80203
 (303) 866-2371 Telephone
 (303) 866-4000 Fax

County Name

- Assessor's Staff
- Commissioner's Staff
- Treasurer's Staff
- Clerk & Recorder's Staff
- Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NO. LAST 4 DIGITS ONLY (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us
 For **administrative** classes e-mail evelyn.morales@state.co.us



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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: ALL COUNTY ASSESSORS AND STAFF

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: ASA Course and Registration Information

DATE: September 10, 2008

DISTRIBUTION: Review with Interested Personnel
File in the Education File

MEMORANDUM

This is a final reminder regarding the three-day ASA course that has been scheduled to be held at 1313 Sherman Street, Room 318, Denver, Colorado 80203 during October 28 – 30, 2008.

In order to hold this course, we need at least 20 registered / paid participants by no later than September 15, 2008. Refunds will only be allowed if the course is cancelled.

To enroll in the course, simply complete the attached registration form and mail it with a check (\$500 per participant) payable to “American Society of Appraisers” to the Colorado Division of Property Taxation at 1313 Sherman Street, Room 419, Denver, Colorado 80203 c/o: Ken Beazer. Make sure that it is mailed in a timely manner to ensure that it arrives at the Division offices by **no later than the Monday, September 15, 2008 Deadline**.

Please contact Ken Beazer at (303) 866-2790 or via e-mail at ken.beazer@state.co.us with any questions.

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ME201 — Introduction to Machinery and Equipment Valuation

Learning Objective: The objective of this course is to introduce appraisal terminology and concepts and provide students with a solid foundation for a career in appraisal of machinery and equipment. This course covers ME appraisal terminology; functions and purposes of appraisals; introduction of the three approaches to value; depreciation and factors affecting depreciation; field inspection techniques and safety; introduction to the issues of indexes in machinery and equipment appraising; basic pricing exercises for current and obsolete assets; ethics and professional standards.

Level: Basic

Use the following link for additional American Society of Appraiser (ASA) organization and education information:

<http://www.appraisers.org/education>



STATE OF COLORADO
DIVISION OF PROPERTY TAXATION
1313 Sherman Street, Room 419
Denver, Colorado 80203
(303) 866-2371 Telephone
(303) 866-4000 Fax

Please print this form and send completed form with payment to:

Colorado Division of Property Taxation
c/o: Ken Beazer
1313 Sherman Street, Room 419
Denver, Colorado 80203
(Due at the Division Office by no later than September 15, 2008)

Course Offering Information:

ME 201 Introduction to Machinery and Equipment Valuation

10/28/2008 to 10/30/2008

State of Colorado Centennial Building
1313 Sherman Street, Room 318
Denver, CO 80203

Tuition:

\$500.00 per Participant
(Please make checks payable to: American Society of Appraisers)
(Due at the Division Office by no later than September 15, 2008)

Participant Information:

Student Name: _____
Address: _____
City: _____
State: _____
ZIP/Postal Code: _____
Phone Number: (_____) _____
E-mail Address: _____



American Society of Appraisers
The International Society of Professional Valuors