



Bill Ritter, Jr.
Governor

Colorado Department of Local Affairs

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Executive Director

DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: ALL COUNTY ASSESSORS, STAFF, INDUSTRY REPRESENTATIVES,
AND OTHER INTERESTED PARTIES

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: 2010 ARL 5 Proposed Changes Review Meeting

DATE: November 4, 2009

DISTRIBUTION: Review with Interested Personnel
By no later than 4:00 P.M., Monday, November 16, contact the Division and
provide information on the number of participants from your organization that are
planning to participate in the meeting

MEMORANDUM

An open meeting to review the Assessors Reference Library, Volume 5, Personal Property Manual proposed changes has been scheduled for:

**Wednesday, November 18, 2009, beginning at 9:00 A.M.,
at the Division of Property Taxation Offices
1313 Sherman Street, Room 318
Denver, Colorado 80203
E-mail: ken.beazer@state.co.us**

By no later than 4:30 P.M., on Thursday, November 12, the electronic copies (Adobe Acrobat files) of the proposed changes will be available for review on the Colorado Division of Property Taxation website at: www.dola.colorado.gov/dpt
Then look under the "News and Events" box on the right side of the screen and click on the "Proposed Changes to ARL 5" link.

If you and/or anyone from your organization plan to attend, please contact Ken Beazer at the Division so that we may ascertain the number of participants.

If you cannot attend but would like to provide written comments, please either e-mail, fax, or mail your comments so that they are received at the Division Offices by no later than 4:00 P.M. on Monday, November 16, 2009.

If you have any questions, please contact Ken Beazer via e-mail: ken.beazer@state.co.us or at: (303) 866-2790.

Thank you for reviewing this information and for your participation in the process.

JAG\KLB:klb

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